

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 18th February 2019</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Sarah Gibson – (Chair), Johnny Kidney – Wiltshire Councillors Simon Taylor – Wingfield PC Matthew Midlane – Monkton Farleigh PC Trevor Bedeman – Streets Ahead Ruth Fulton – Limpley Stoke PC Andrew Pearce – Holt PC Dom Newton – Bradford on Avon TC David Thomas, Andy Cadwallader - Highways Peter Dunford – Community Engagement Manager John Barnes, Richard Warren – Winsley PC		
	Apologies:	Trevor Carbin – Wiltshire Council		
<b>2.</b>	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held on 12 <sup>th</sup> November 2018 were previously circulated.		
<b>3.</b>	<b>Financial Position</b>			
		See Finance sheet. Remaining budget standing at £4,713 This will carry over into 2019/20. New 2019/20 allocation is £10,062 giving a total of £14,775		

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<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Winsley concerns	<p>Hartley Farm Lane / Church Farm one way – One way on UC6104. DT confirmed it would be possible to have one way working in a north bound direction. Traffic Order and signs costs would be in the region of £2500 to £3000.</p> <p>Request for bus stop cage on Limpley Stoke Road – Cost estimate of £481 approved by PC. CATG approved scheme.</p> <p>Melbourne Close to village footway – request for bollard. PC have purchased bollard and identified location. Issue identified with underground services. Alternative proposals with PC.</p> <p>Ashley Lane – request for cost estimate for provision of kerbs opposite 178a to 180. Cost estimate with PC.</p>	<p>PC advised No further action</p> <p>Complete</p> <p>PC advised No further action</p> <p>Awaiting feedback from PC</p>	
b)	Station approach – Bradford on Avon	Revised proposals with SG for consideration	Proposals agreed by Town Council. Detail design and cost estimate to continue to inform substantive bid.	DT
c)	Wingfield	Request for footway resurfacing south of 21d Frome Road to The Willows. Revised estimate of £13,211 approved by PC. Works due 15 <sup>th</sup> February for 6 days	Works complete but PC not happy with finished result. DT to investigate further with Atkins / Ringway and report back.	DT
d)	Monkton Farleigh	<p>Request also made to extend 20mph, metrocount request form completed and submitted. Awaiting result of metrocount.</p> <p>Monkton Farleigh, Broadstones – request for drop kerbs and length of footway. Design &amp; cost estimate approved by PC. Order placed with Ringway</p>	<p>PC advised No further action</p> <p>Awaiting works start, likely in April</p>	DT

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e)	Limpley Stoke	The Twizzle 'Unsuitable for motor vehicles' sign has been ordered. Awaiting install. Estimate £100. £50 CATG / £50 PC	Awaiting install of sign	DT
f)	Wingfield Church Lane	Traffic calming proposal by the PC. Site visit undertaken. Initial proposals with PC for consideration	PC have approved form of calming features. DT to provide cost estimate.	DT
g)	Westwood Jones Hill	Request for width restriction. Advisory signing scheme drawn up and passed to PC for consideration	Scheme approved by Westwood PC. Awaiting confirmation of ¼ funding from Bradford on Avon TC prior to placing works order.	TC
<b>5.</b>	<b>Other schemes for action but not yet a priority</b>			
a)	Turleigh Hill / Belcombe	Area for investigation now covers length from Avoncliffe junction up to 30mph terminal point. Volunteers to be tasked to clear footway.	Site visit to be arranged.	DT/SG
b)	Safety at B3109 Wildcross junction, South Wraxall	Visibility from B3109 Wildcross to the north is the main concern. Hedge growth is the problem. Hedge has now been cut back.	No further action required	
c)	Limpley Stoke	Limpley Stoke Crow Hill – request for quote for key clamp hand rail. RF to provide location plan / photos. DT to get quote.	Photo's now received. DT to investigate further.	DT
d)	Holt	Neighbourhood plan suggestions discussed. Group agreed a Phase 1 to move forward with gates at either end of the village and identification of measures to highlight the presence of the mini roundabout at the western end of the village. Ham Green and parking refuges as Phase 2. Update given at meeting	DT to send revised proposals to PC for comment.	DT
	<b>Substantive schemes</b>			

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	4528 Winsley Hill. At Canal Bridge	Request for pedestrian route over bridge and defined walking route to west of bridge. Option 4 chosen as preferred option. Substantive CATG bid made. Cost estimate £20,000. PC £10K, bid for £10K. Substantive bid successful.	Limpley Stoke PC contributing £2,500, Winsley PC £ 7,500. Next action undertake detail design and programme works for 2019/20.	
<b>6.</b>	<b>Other Requests / New Issues</b>			
a)	Wingfield A366	Stowford Manor Farm. Discussion on options took place. Speed limit review not likely to be supported by PC, alternative option of enhanced signing to be considered.	JK to lead discussion on sign options to include reps from PC and school.	JK / PC
b)	Woolley street	Request for raised road hump at 20/40 terminal point	Town Council to undertake site visit to look at options	TC
c)	Bradford on Avon	Market Street – vehicle overruns of footway at top of hill. Awaiting review of impact of yellow box removal.	Town Council to consider options and write to Wiltshire Council	TC
d)	Bradford on Avon	Rickfield (off Grove Leaze) request for pavement repairs. SG advised that site visit has been done and that path is a right of way.	SG to contact rights of way officer Paul Millard to discuss further. TC looking at handrail installation	SG/ TC
e)	Bradford on Avon	Trowbridge Road – kerb / footway overruns – Works now included in pedestrian crossing scheme funded through School Travel Plan	Slight delay to May.	DT
f)	Bradford on Avon	Priory Close – request for parking bays to be marked. AC advised that this had been looked at before but would result in overall loss of spaces. PD advised that the issue originated with a request to remark the disabled bays only.	TC to investigate.	TC

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g)	Staverton	<p>Request from PC for improvements to Cottles Barton Roundabout. DT advised that initial cost estimate was with PC for consideration.</p> <p>Flooding on the footpath from Cygnet Way Staverton to School Lane – possible resurfacing or drainage works required.</p> <p>Historic marker stone at Staverton river bridge. Stone is actually located in Holt Parish. AC advised that stone is to be moved as part of upcoming bridgeworks and that refurbishment of stone is not a highway scheme.</p>	Deferred to next meeting	
<b>7.</b>	<b>Other items</b>			
a)	Freight Management	Awaiting publication of BANES Cabinet member report on Clean Air Zone consultation.	Deferred, now likely at end of March.	
b)	Staverton flood gates	Revised quotes for gates is £12,112. Awaiting instruction to proceed or not. Fund raising ongoing. Action with Fire Service.	Group decided to recommend 3 month time limit on funding availability due to long delays. Subsequent to meeting the Fire Service has confirmed match funding now in place and wish to proceed.	
c)	Bradford on Avon Preservation Trust	Item on Works in conservation areas and option to pay for enhanced materials. Trust have identified compound location and areas around the town for enhanced materials.	Trust to discuss arrangements further with AC.	
d)	Woolley Green	TB raised a query of the signing of the speed limit at Woolley Green.	DT to investigate further	

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8.	<b>Any Other Business:</b>	<p>SG requested list of bus shelter suppliers to enable shelter in St Margarets Street to be provided.</p> <p>DT advised on proposed signal controlled crossing on Bath Road which is being developed as part of the School Travel Plan process for Christchurch Primary School.</p> <p>DT advised of new guidance for use of Speed Indicator Devices</p> <p>AC advised of proposed footway resurfacing programme and is willing to include local suggestions. Current list to be circulated for information.</p>	<p>DT to supply info</p> <p>Delivery in 2019/20</p> <p>Info to be circulated</p>	DT
9.	<b>Date of Next Meeting: Monday 24<sup>th</sup> June 2019, County Hall at 4pm</b>			

### Bradford on Avon Community Area Transport Group

#### Highways Officer – David Thomas

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of £

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**

